

Fairfield Board Of Education

Meeting Agenda

Tuesday, August 2, 2016 – 7:00 PM

Stevenson School - Library

15 Knoll Road, Fairfield, NJ 07004

The meeting will be called to order at approximately 7:00 p.m., by Mr. Pasquale Freda, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

ROLL CALL:

Mrs. Stacy Aschenbach, Mr. Brian Egan,
Mr. Robert Lombardy, Mrs. Andrea Jandoli, Vice President,
and Mr. Pasquale Freda, President
Ms. Susan Ciccotelli, Superintendent of Schools, and
Ms. Yvonne Hellwig, Business Administrator

Now, please join us for the Pledge of Allegiance.

1. PUBLIC COMMENTS: AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

- 1) This is not a question and answer session, but an opportunity to hear comments from the public, directed to the President.
- 2) Each person who wishes to make a statement must state their name & address to Mr. Saragnese.
- 3) If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each.
- 4) Until all others have been heard, no participant may speak more than once on the same topic.
- 5) District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
- 6) Please be respectful of the Board, Administration, Staff and audience members in attendance.

I. PERSONNEL

A. INSTRUCTIONAL

1. Employment

- a. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Jennifer Polay as a fourth grade teacher at Churchill School at B.A., Step 1, at a salary of \$46,724 on the teachers' salary guide (pending completion of negotiations), effective September 1, 2016.
- b. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Megan Zincone as a Maternity Leave of Absence Replacement Teacher at Churchill School at B.A.+15, Step 1, at a salary of \$47,724 on the teachers' salary guide (pending completion of negotiations), effective September 1, 2016 through approximately November 21, 2016.

2. Summer Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Jennifer DeSordi and Donna Gualtieri to complete the HEP placement work during the summer, not to exceed 6 hours each, at the current contract rate (pending completion of negotiations).

3. Maternity Leave of Absence Request

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a Maternity Leave of Absence for Dorian Dayne Nazarian. Her due date is October 11, 2016. Mrs. Nazarian is requesting to use approximately 4 sick days from October 4, 2016 through October 10, 2016 and 20 sick days from October 13, 2016 through November 9, 2016. Mrs. Nazarian will use provisions of the NJ Temporary Disability Leave Act (6 weeks) and the Family Medical Leave Act (12 weeks) from November 12, 2016 through November 12, 2016. Mrs. Nazarian plans on returning to work on Wednesday, February 1, 2017.

4. Change of Assignment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the appointment for Desiree Lipoma from a Full-Time M.D. Teacher to Full-Time Resource Rm. Teacher, at the same rate of pay.

B. NON-INSTRUCTIONAL

1. Employment

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Sean Fleming and Cara Kohaut as ABA Home Therapy Aides, effective for the 2016-2017 school year, at a rate of \$40.00 per hour, not to exceed 10 hours per week, to meet IEP requirements, pending receipt of required documentation.

C. ADMINISTRATION

1. Employment

a. Director of Special Services/Principal

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Mr. Ray Santana as Director of Special Services/Principal at Churchill School at a salary of \$120,000, effective September 1, 2016.

b. Director Curriculum and Instruction/Principal

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve Dr. Michael Trabucco as Director of Curriculum and Instruction/Principal at Stevenson School at a salary of \$131,000, effective September 1, 2016.

D. EMPLOYEE/SUBSTITUTE RE-APPOINTMENTS FOR 2016-2017

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the following employees to also serve as substitutes in other areas where properly certified, when needed.

Employee/Subs Ahearn, Patrick	Substitute as: Teacher	Employee/Sub: Esposito, Nick	Substitute as: Teacher, Inst. Aide
Blum, Sharyn	Teacher	Gambino, Marilou	Teacher
Carroll, Lisa	Teacher	Jeffay, Elisa	Teacher
Centrowitz, Michelle	Teacher	Kendall, Deanna	Instructional Aide
Cielo, Karen	Instructional Aide	LaManna, Dawn	Instructional Aide
Colon, Danielle	Teacher/Inst. Aide	Lipari, Carla	Instructional Aide
Contaldi, Kathy	Teacher	LoBasso, Louann	Instructional Aide
Convertino, Daniele	Teacher	Schubach, Rita	Instructional Aide
Curving, Patti	Instructional Aide	Stefanelli, Lisa	Teacher
Ebanks, Casilda	Teacher/Instruc. Aide		

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E. SUPERINTENDENT’S QUANTITATIVE AND QUALITATIVE MERIT GOALS 2016-2017

Recommended Motion: that the Board of Education approve the Superintendent’s Quantitative and Qualitative Merit Goals for the 2016-2017 school year (on file in the Board Office) and additionally, recommend submission of the goals to the Executive County Superintendent for review and approval.

Quantitative Goals:

- Review and revise the Substitute Handbook for 100% of substitute Staff.
- Enhance and improve communication skills through attendance at a minimum of two public speaking courses, focusing on communication, presentation, and public speaking skills.
- Successfully implement the 1:1 Sixth Grade student Chromebook initiative.

Qualitative Goals:

- Participate in Consortium Administrative Book Club to discuss and support topics related to District and Leadership Goals.
- Explore the viability of Consortium Wide Special Education Programs to support current student needs and goals.

All Personnel Recommendations:

Introduced by: Seconded by: Roll Call

II. CURRICULUM/PROGRAM

A. WORKSHOP APPROVAL

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve attendance at the following workshops and also approve the reimbursement, of registration and/or mileage, etc. expenses to be made, pending completion of the workshops and submission of the travel reports. *Lodging and meals included.

Staff	Workshop	Date: 2016	Place	Registration
J. Goodman	NJ Assoc. of School Librarians Ann. Conf.	Nov. 17&18	Long Branch	\$187.00
M. Cafone	Stronge and Assoc.	Sept. 20,22,28	Piscataway	\$447.00

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B. COMPREHENSIVE EQUITY PLAN

It is recommended: that the Board of Education, upon the recommendation of the Superintendent, approve the re-submission of the 2016-2019 Comprehensive Equity Plan to the NJ County Department of Education, due to an update in policy information.

All Curriculum/Program Recommendations:

Introduced by: Secoded by: Roll Call

III. PUPILS

A. OUT-OF-DISTRICT PLACEMENTS

- Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve student, Case # 367, to attend ECLC for the 2016-2017 school year at a per diem rate of \$271.43 for 200 days, and in addition approve extraordinary services at a per diem rate of \$123.76 for the total number of day this pupil is enrolled during the month the service was provided, per IEP requirements.
- Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve student, Case # 366, to attend Chapel Hill Academy for the 2016-2017 school year at a per diem rate of \$330.00 for 210 days, per IEP requirements.

All Pupils Recommendations:

Introduced by: Secoded by: Roll Call

IV. FINANCE

A. BE IT RESOLVED “that the following minutes be approved:”
June 28, 2016 Public and Executive Sessions

B. BE IT RESOLVED “to approve the following attached Bills & Claims Lists and Payrolls:

B&C List: June 29-30, 2016	\$ 210,819.91
B&C List: July 1-Aug 1, 2016	\$ 168,140.44
B&C List: August 2, 2016	\$ 63,632.58
Payroll: June 30, 2016	\$ 97,967.88
Payroll: July 15, 2016	\$ 71,714.93
Payroll: July 30, 2016	\$ 58,574.46

C. BE IT RESOLVED “to approve and accept the Board Secretary’s Financial Report for the month of June 2016”.

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D. BE IT RESOLVED “to approve and accept the budgetary transfer report for the month of June 2016”.

E. BE IT RESOLVED “to approve the following Building Use Application:”

NJL2L Peer Group	Sept 14/Oct 26, 2016
Stevenson Library	Jan 18/Mar 1/Apr 19/May 31, 2017
Meetings	4pm-6pm

CGFlag Football League	Saturday’s Sept 10-Nov 26, 2016
Stevenson Field	8am-2pm
Flag Football Games	

Mr G’s After School Sports Program	Sept-November 2016
Stevenson/Churchill Fields	320pm-420pm
(Gym Use for inclement weather)	

F. BE IT RESOLVED “to approve a renewal to the Parental Special Education Transportation Contract for the parents of student #341 for the 2016-2017 school year to provide transportation for their own child to and from an out of district special education school for a total cost of \$5200.00, provided the proper paperwork is returned to the School Business Administrator.

G. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a contract with the Heritage Pest Control, Inc. in an amount not to exceed \$810.00 for the purpose of field pest control.

H. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a contract with A.Intile and Son Plumbing and Heating Service, in the amount of \$12,250.00 for trench work and replacement of waste pipe at Churchill School.

I. Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve a contract with Combustion Service Corp., for boiler repairs in the amount of \$3750.00 for the Stevenson School and \$4115.00 for the Churchill School.

Business Resolution Items A, B, C, D, E, F, G,H, I:

Introduced by:

Seconded by:

Roll Call

J. Resolution to Implement Direct Deposit

RESOLUTION

Instituting Mandatory Direct Deposit of Net Pay for All Fairfield Board of Education Employees, Effective September 1, 2016

WHEREAS, N.J.S.A 52:14-15h, as well as Board Policy No. 6511, authorizes the Fairfield Board of Education to require the mandatory direct deposit of net pay for all employees;

WHEREAS, the Superintendent, Susan Ciccotelli, recommends mandating the direct deposit of net pay for all employees.

NOW, THERE BE IT RESOLVED, that, pursuant to N.J.S.A. 52:14-15h, as well as Board Policy No. 6511, the Fairfield Board of Education approves the recommendation of the Superintendent to institute mandatory direct deposit of net pay for all employees, effective September 1, 2016.

NOW, THERE BE IT FURTHER RESOLVED, that TD Bank shall be designated as the banking institution that shall be used to implement the direct deposit program.

NOW, THEREFORE BE IT FURTHER RESOLVED, that no employee group or category shall be exempt from the Board's direct deposit requirements.

K. Resolution to Apply for Variance from NJDOE

RESOLUTION

Apply for a Variance from the New Jersey Department of Education to meet building code requirements for the installation of hallway lockers in the Churchill School

WHEREAS, the Fairfield Board of Education must acquire approval of a Building Code Variance from the New Jersey Department of Education to install hallway lockers at the Churchill School;

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WHEREAS, the Superintendent, Susan Ciccotelli, believes that the installation of hallway lockers is part of preparing the students for the middle school experience;

WHEREAS, the Superintendent, Susan Ciccotelli, recommends that application be made for said required Variance;

NOW, THERE BE IT RESOLVED, that, the Fairfield Board of Education approve the recommendation of the Superintendent, to apply for a variance from the New Jersey Department of Education.

Business Resolution Items K and L:

Introduced by:

Seconded by:

Roll Call

5. COMMITTEE REPORTS

There are no reports at this time.

6. OLD BUSINESS

There is no new business at this time.

7. NEW BUSINESS

There is no new business at this time.

8. PUBLIC COMMENT: NON-AGENDA ITEMS ONLY

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- 6) Please be respectful of the Board, Administration, Staff and audience members in attendance.

9. NEXT MEETING:

Tuesday August 23, 2016 at 7:00 PM in the Library of Stevenson School.

10. EXECUTIVE SESSION:

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by:

Seconded by:

Voice Vote

13. ADJOURNMENT:

There being no further business before the Board, the meeting will be adjourned.

Introduced by:

Seconded by:

Voice Vote

FAIRFIELD BOARD OF EDUCATION
FAIRFIELD, NEW JERSEY
ADDENDUM TO THE AGENDA

August 2, 2016

I. PERSONNEL-NON-INSTRUCTIONAL

Board Action

It is recommended: that the Board of Education, upon the recommendation of the Superintendent, accept the letters of resignation from Patrick Lundell, Technology Assistant, and Casilda Ebanks, Instructional Aide, with regret, best wishes, and appreciation for their dedication to the student of Fairfield.

All Personnel Recommendations:

Introduced by: Seconded by: Roll Call